

NOTES / INSTRUCTIONS:

- **Must be printed on customer's letterhead.**
- **Wet signatures are required. Electronic signatures will not be accepted.**
- **Make sure there is a current W-9 (dated within 2 years of request) for entity being paid.**

Date _____

(Insert name from customer utility bill) _____ has completed the job for Enrollment Application number EA- _____ located at (insert project address here) _____.

I, _____, am an authorized company representative and hereby attest that the Energy Efficiency project referred to by Enrollment Application EA- _____ was complete on the date of _____.

I attest to the fact that a portion _____ or all of the approved incentive payment _____ been assigned to a third party.

Incentive payee Name: _____

Payee Address: _____

I declare that the above statement is true and accurate to the best of my knowledge.

Signature: *Your Signature* _____

Print Name: _____

Title: _____

Contact Phone Number: _____

Contact E-mail Address: _____

Date: _____

(Insert name from customer utility bill) _____ has completed the job for Enrollment Application number EA- _____ located at (insert project address here) _____.

I, _____, am an authorized company representative and hereby attest that the Energy Efficiency project referred to by Enrollment Application EA- _____ was complete on the date of _____.

I attest to the fact that a portion _____, or all of the approved incentive payment _____ been assigned to a third party.

Incentive payee Name: _____

Payee Address: _____

I declare that the above statement is true and accurate to the best of my knowledge.

Signature: _____

(Wet signatures are required. Electronic signatures will not be accepted)

Print Name: _____

Title: _____

Contact Phone Number: _____

Contact E-mail Address: _____